

# Boston College Neighborhood Improvement Fund

## For Brighton and Allston

2023 Grant Cycle Application Information and Guidelines

Applications Due: August 7, 2023, 5:00 p.m.

**LATE SUBMISSIONS ARE NOT ELIGIBLE FOR FUNDING**

Inquiries to:

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TABLE OF CONTENTS

---

1  
2  
4  
6

## BACKGROUND

As part of a package of public benefits approved in 2013 and memorialized in a Cooperation Agreement with the Boston Planning and Development Agency (BPDA) dated August 7, 2014, Boston College will provide \$2,564,000 to projects that enhance the public realm and for which public sources of financing may be unavailable or inadequate. Projects may include improvements in public parks and open space, neighborhood beautification, transportation and roadway improvements, public safety projects and public art. Projects should be of broad public benefit to the Allston-Brighton neighborhood, with particular emphasis on the areas of Brighton closest to Boston College (e.g. Lake Street, Foster Street, Cleveland Circle, Commonwealth Avenue, Brighton Center). Applicants will be expected to garner and demonstrate broad community support for their projects as part of the application and review process.

It is the goal of Boston College and the BPDA to work with the Boston College Task Force and the broader community to identify, review and select projects, in accordance with the procedure outlined below, such that the Fund will be disbursed in full over the term of the Institutional Master Plan (IMP), ending on June 30, 2020. The IMP was subsequently b0i133.34 4795 Tm0 g0tof the



Be located on public property.

Demonstrate community support.

Demonstrate that it can be completed in a timely fashion, with preference given to those projects that can be completed within one year, or 2-3 years in the case of particularly large and complex projects requiring larger-than-average grants.

NOT be contrary to the teachings and beliefs of the Catholic Church or the culture and traditions of Boston College or the Society of Jesus.

Demonstrate that grant funding will not be used to pay organization salaries or operating expenses.

The Task Force will look favorably upon projects that ALSO:

Demonstrate potential for public engagement as a project outcome

Demonstrate other sources of funding when the proposal in question is for more than \$25,000 from the NIF

Other criteria to be considered:

Feasibility of the budget

Length of time proponent has been involved in local neighborhood activities and track record of proponent implementing similar successful projects

Partnerships with other organizations and utilization of community volunteers

~~Project~~

## APPLICATION, REVIEW, AND GRANT PROCESS

Application Process: Applications and supporting materials must be submitted by

Please email applications in .pdf format to Jeanne Levesque, Director of Government Relations in the Office of Governmental & Community Affairs at [Jeanne.levesque@bc.edu](mailto:Jeanne.levesque@bc.edu) or mail/drop application off in an envelope marked 2023 NIF Grant at Boston College, Office of Governmental & Community Affairs, Hopkins House, 116 College Road, Chestnut Hill, MA 02467.

The Boston College Task Force, Boston College, and Boston Planning and Development Agency reserve the right to request any additional information at any point. Entities may submit only one application per grant cycle.

Review Process: The Boston College Allston-Brighton Task Force is the review body. The Boston Planning and Development Agency

The Committee reserves the right to periodically monitor contract performance and compliance with the terms of the Grant Agreement. The forms must be executed and applicants must meet all reporting requirements before grant funds are disbursed.

The Grant Agreement will set forth conditions under which the grant may be revoked on the basis of non-performance.

Note that only expenses incurred on or after the date of Grant Agreement approval will qualify as an eligible project expense. Previous expenses incurred are not reimbursable.

Grant Awardee Requirements: At the completion of a project for which a large NIF grant was awarded (over \$25,000), a final report and accounting must be submitted to the Boston College Allston-Brighton Task Force, to Boston College, and to the BPDA within 30 calendar days after the project completion date. The report should include a description of the outcomes of the project, copies of receipts and expenses and documentation of donated goods and/or services.

## REQUIRED APPLICATION CONTENTS

All applications should include the Application Cover Sheet, which is provided in fillable .pdf format and can be filled out electronically or by hand. In addition, applications should include the following information:

### Applicant Information

1. Key personnel involved in the project.
2. Any partner organizations/property owners to be involved in project.
3. If applicant is a non-profit organization, provide qualifications and prior history of executing similar projects.

### Project Information

1. Briefly describe the proposed project. Include a description of the site with a map and identify all property owners. If the applicant is not the sole property owner, please include letters of support from property owner(s).
2. Describe public benefits of the project with reference to review criteria.
3. Explain why NIF funding is required.
4. Explain if this project/funding would be part of a larger phased project, and if NIF funding would be sought for future phases.
5. Timeline (start date, end date, milestones).
6. Project maintenance requirements, protocols, and sources of funding.
7. Anticipated project sustainability/life span

### Materials

1. Budget, including anticipated total cost and percentage to be funded by NIF.
2. Other funding sources, if applicable, and amount and status (e.g. funds granted, requested, date when status will be known).
3. Images, renderings, and other relevant information.